



**SP Plus Corporation**  
200 East Randolph Street  
Suite 7700  
Chicago, IL 60601

p. 312-274-2000  
f. 312-640-6169  
www.spplus.com

Our Parking Brands



Dear Valued Customer:

Standard Parking is committed to providing our valued customers with convenient payment alternatives. Our web-based *Monthly Parker Online Payment System* provides you with 24/7 access to your monthly parking account. Enhancements include:

- Ability to maintain payment account information
- Flexibility in determining payment method and payment schedule
- Enhanced security of credit card and bank account information

**Enrolling is easy!** Visit: [spplus.com](http://spplus.com) and click the *Monthly Payment* link to begin the enrollment process. Detailed enrollment instructions can be found on the next page of this letter. You will need the following account-specific information to start the enrollment process:

- **Account Number**
- **Zip Code (That is on file with your parking facility.)**

**To ensure that your monthly payments are processed accurately please complete the following two items:**

1. Set-up your User Profile (log-in credentials).
2. Set-up Auto Payment as your preferred payment method if that is your preference.

Note. Manual payment is the default payment method setting if you do not proceed with the automatic payment set-up.

If you have any questions, please feel free to contact us as outlined on the next page.



## New Customers - Instructions

1. Visit: [spplus.com](http://spplus.com) and click the **"Account Access"** link at the top of the page. Select **"Standard Parking."**
2. On the *Monthly Parking* screen click **"Register"** under **Register Your Online Account.**  
You will need the following information:
  - **Account Number:** Your **SP+** Customer Account Number
  - **Zip Code:** Billing Zip Code
3. Enter your account information and click **Verify Account.**
4. If you wish to setup automatic payments, please click **Automatic Payment.**
5. Please click **Payment Accounts** to add your payment information.
6. This flag shows your auto-pay status.
7. Please click **Pay Now** to make a one time payment.

